



Creating a budgeting spreadsheet.

Aim:

This animation and resource aim to highlight the various helpful tools available on the internet for students to access. The key message is that there are solutions available to problems should they encounter them in life; problems that can be easily solved by going online and finding the right help, whether that be a video tutorial or FAQ page.

Activity duration:

The viewing of the animation and the attached activity should take no longer than **30 minutes** to complete.



Delivering the activity:

Each animation and topic in this series can act as a simple, stand-alone activity and does not need to follow any particular order. To begin with, students should watch the short animation.

To complete the activity students will need access to a computer and Microsoft Excel. To begin with, discuss with students why a budgeting solution, such as a spreadsheet, can be such a useful tool. Students will be imagining that they are heading off to university and need to map out their finances over the course of a month. They have been given various categories that they need to budget for, as well as a total available budget for the 4 weeks. We have also provided helpful and simple formulas. Please encourage students to find useful online tutorials and guides to help them complete this task.

Here is an example budgeting spreadsheet:

	A	B	C	D	E	F
1	Weeks	Week 1	Week 2	Week 3	Week 4	
2	Item					Item Total
3	Food					£0.00
4	Phone Bill					£0.00
5	Travel					£0.00
6	Books					£0.00
7	Clothes					£0.00
8	Weekly Total	£0.00	£0.00	£0.00	£0.00	

Budget:	£1,000.00	Spent:	£0.00	Remaining:	£1,000.00
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