

**‘How to’ Clearing - Delivery Notes**

**Aim of the activity**

This session helps learners to understand the process of Clearing, with a light touch on UCAS Extra. Learners should have knowledge of what clearing is, who it’s for, and how it works by the end of the session.

**Duration**

All of the ‘how to’ presentations have been designed to be flexible. Please choose which slides you will use as you see fit for the time you have available.

*Less than 20 minutes:* Focus on the talk through slides\*

*20-60 minutes:* Full presentation – adapt as needed.

**Resources**

* Computer
* Screen to display the PowerPoint e.g. Whiteboard
* ‘How to’ Clearing PowerPoint
* Paper and pens (for the activities)

**Delivering the activity**

There are notes to support delivery on the presentation.

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| **Slide** | **Delivery** |
| 1 | * Put this slide up as learners enter and get settled. They don’t need to answer the question, it is just to get them thinking.
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| 2 | * Short introduction to GHWY and the topic.
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| 3 | * Learners create a clearing mind map – adjust time on slide as needed.
* Encourage group discussion after the activity if it is a longer session.
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| 4 – 68101216 | * Talk through the slides\*.
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| 791115 | * Mythbuster - ask students what they think before giving them the ‘reality’ (notes are on the slide)
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| 13 -14 | * Put learners into pairs or small groups.
* Give them/ask them to pick one of the two scenarios.
* Encourage discussion after the task.
* Possible types of questions are on slide 14.
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| 17 | * Talk through slide and any in college/school support.
* Circulate to learners if possible/encourage them to make a note of some of the websites.
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